Guide to purchase HelloSign

New customers without SME Hub account and who wants to purchase HelloSign via Online Store:

1. Go to https://smehub.m1.com.sg/store
2. Click on the "**HelloSign"** Icon
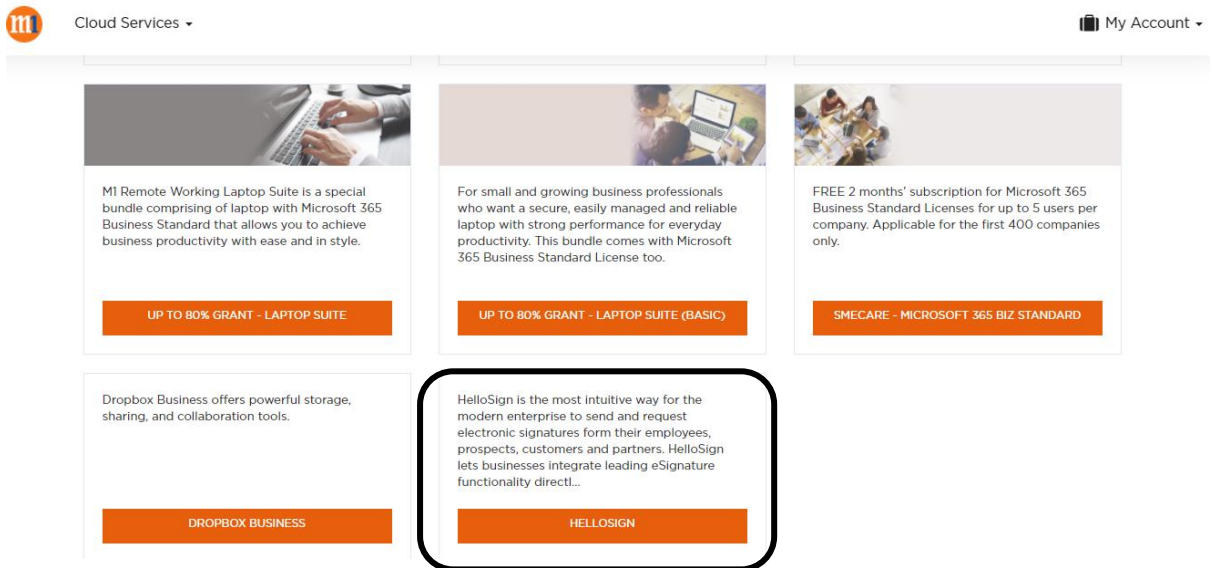
3. Select the price plan and click on **"Buy Now"** button.
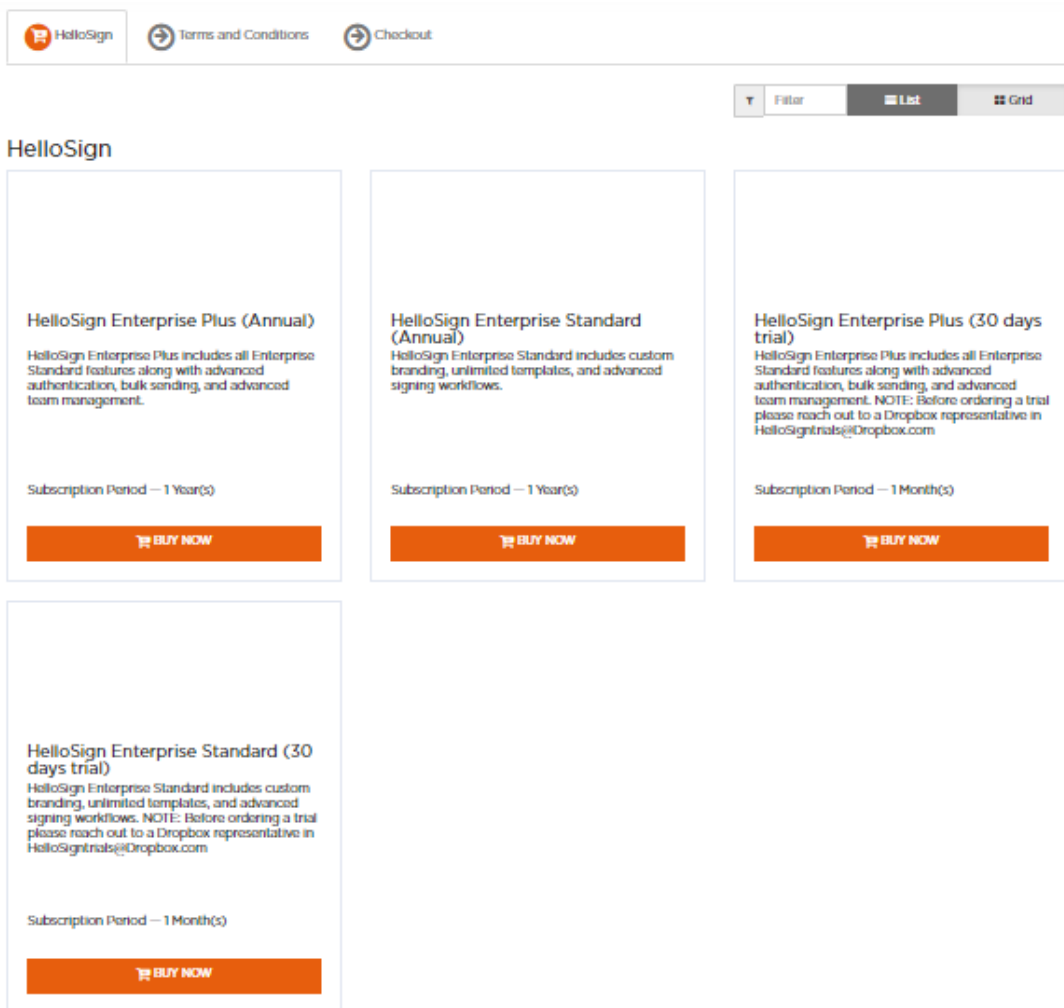
4. Configure your HelloSign subscription by adding on additional licenses or SKUs.

5. Click on "**Continue**" to read and accept the T&C of SME Hub
6. Fill up all the Company details and Click "**Place Order**" with Credit Card
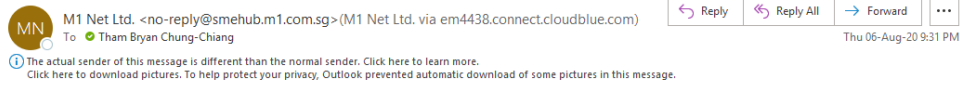
7. Once account is activated by M1, an email notification will be send to authorised officers and complete "HelloSign" setup or access via SME Hub https://smehub.m1.com.sg/cp

8. Fill up the Admin Email who will be the administrator of HelloSign and Click on "**Next**"

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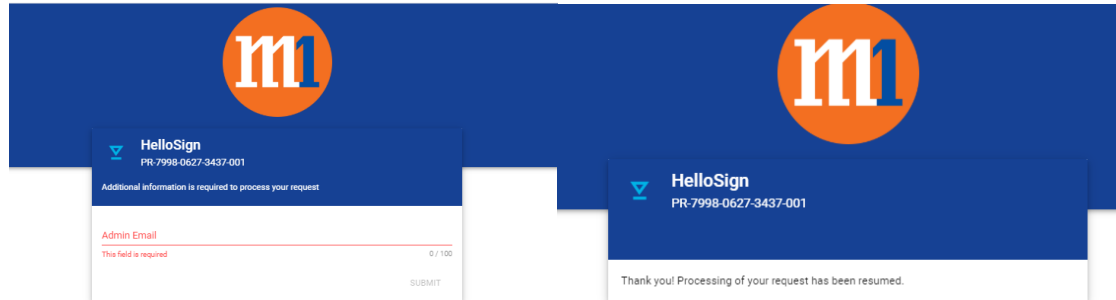
9. Go to https://smehub.m1.com.sg/cp and login
10. Click on the "**HelloSign**" Icon on the left navigation
11. Check on subscription information and documentation and FAQ

HelloSign

You will shortly receive an email from HelloSign with further instructions on how to activate your account.

Thank you for choosing HelloSign as your eSignature provider!

Your HelloSign Enterprise account has been provisioned and you should have received an "Enterprise Quote" activation email from HelloSign. Please look for this email with the subject line, "Thank you for choosing HelloSign!" and follow the instructions to finalize the activation process.

Your subscription information:
- Team ID: testTeamId
- Email: thambj11@gmail.com

Please note that although your Subscription is active, after accepting the activation quote you will still need to take a moment to add your team-members for the first time. You can do so by following these steps:

- Accept the activation quote (as mentioned) and navigate to your Teams page (available on the left navigation bar)
- Invite your team-members by entering their email into the invite form
- Invite as many team-members as you like up until the number of licenses you have provisioned. You can always return to this page later and adjust the members of your team or invite additional members (up until your license limit).
- Once a team member is invited they will receive an email they will need to accept in order to join the team and begin using the platform.

Thank you and enjoy HelloSign!

DOCUMENTATION

HelloSign FAQ
Open

SUBSCRIPTION INFORMATION ○ ACTIVE

Expires
Aug 6, 2021

Automatic Renewal
✓ Enabled